

WA4MED Central Savannah River Area Emergency Responders Group

Constitution

Preamble: We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the Central Savannah River Area Emergency Responders Group (CSRAERG) Of Augusta Georgia, and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

Article I

Membership

Section 1.

All persons interested in Amateur Radio communications shall be eligible for membership. Membership shall be by application and election upon such terms as the club shall provide in its By-Laws. Membership may not be denied because of race, creed, color, religion, gender, sexual orientation, marital status or any other reason that would be biased or prejudicial.

Section 2. Member removal

Members may be removed from the club for cause, upon written petition of 51% or more members presented to the President or Vice President. After investigation the petition will be presented to the membership along with findings at the next regular meeting of the club, and then voted on by the membership. Removal of a member requires a three-fourths vote of the full membership. Members may also be removed by club leadership without vote from the membership body for multiple violations of safety protocols as defined in the By-laws. In the instance of an officer vote, the membership body will be notified and presented with the infractions prior to the vote, which will take place at a regular club meeting.

Section 3. Membership probation

Club officers maintain the right to place a member in a probationary status by unanimous agreement. Members may be placed on probation for violation of club By-laws. Club officers are also subject to probation upon unanimous agreement from the remaining officers.

Article II

Officers

1. Offices

The officers of this club shall be President, Vice-President, Secretary, Public information officer, Sergeant in arms, and Treasurer.

Section. 2. Election

The officers of this club shall be elected for a term of one year by ballot of the members present, provided there be a quorum, at the annual meeting.

Section 3. Term limits

An individual may not hold the same office for more than three consecutive terms as an officer. An individual may not hold more than one office during the same term unless approved by club leadership.

Section. 4. Vacancies

Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation.

Section 5. Eligibility

In order to hold an office an individual must be a member in good standing for at least one year and hold a valid Amateur Radio license.

Section 6. Resignation

Any officer may resign his/her position in writing at which time all records and assets of the club will be turned over to the President or Vice President.

Section 7. Removal of Officers

Officers may be removed from office for cause, upon written petition of 51% or more members presented to the President or Vice President. After investigation the petition will be presented to the membership at the next regular meeting of the club and a voted on by the membership. Removal of an officer requires a three-fourths vote of the full membership.

Article III

Duties of Officers

ROLES OF THE PRESIDENT: The president has the power to make executive club decisions that are subject to review by the club officers. Executive decisions may stand for 90 days without review after which the decision must be reviewed. The president is the clubs point of contact for all external entities. The president is responsible for leading all club events and or meetings. The president has the ability to authorize an agent to lead events in their absence, provided the Vice president declines to lead the event. The president also has the power to form special subcommittees to carry out tasks approved by majority vote. The president is responsible for preparing materials and guest speakers for club meetings. The president will also work with other members to provide training topics and activities for club meetings. The president will coordinate the weekly net to ensure net control operators are up to date with club information. The president will establish a net control operator schedule. The president is responsible for maintaining net control logs and sending QSL cards to new net check-ins. The President authority to make purchases on behalf of the club with club approval. Will maintain social media

accounts in conjunction will PIO. The president has authority to enact disciplinary action as defined in the club bylaws.

ROLES OF THE VICE PRESIDENT: The role of the Vice President is to serve as president in the absence of the president. The vice president is also to assist other officers and special committees with club resources during the conduction of club events or official functions. He vice president will also manage inventory of equipment available to club members and maintain equipment logs including the loaning of equipment. While assisting the president the vice president will Liaison with other clubs promoting and communicating club activities. The vice president will also handle reservations for social events. The Vice President will have authority to make purchases on behalf of the club with club approval. The vice president will work with and assist the PIO with maintaining an accurate calendar on the web page and communicating special events during weekly nets. Will maintain social media accounts in conjunction will PIO.

ROLES OF THE TREASURER: Appointed to administer or manage the financial assets and liabilities of the club. Also required to maintain all records related to club finance and make those records available on request to club officers. Treasurer is also allowed to make monetary withdraws and or deposits in related accounts on behalf of the club. The treasurer will present at the monthly meeting balances related to club accounts and purchases made since the prior meeting. If treasurer is not able to attend the monthly meeting it is their duty to relay the required information to the Vice President for presentation to the club. The treasurer is also responsible for filling all tax documents in a timely manner. The treasurer will also collect all member dues. At the conclusion of the treasurers term all monetary transactions must be presented for audit by all club officers no later than 30 days after the conclusion of their term.

ROLES OF THE SAFTEY OFFICER: Safety officers provide safety management, advice, monitoring, reporting, and engage club members in programs that help ensure safe amateur radio practice. Safety officer assists in the planning of club activities to help identify potential safety hazards, during club events. It is the responsibility of the safety officer to help members self-monitor and identify potential hazards during club events, and or other official gatherings. The safety officer has the authority select volunteers to assist in their duty during events, and or their absence. The safety officer or their designated agent has the authority to stop all activity during an event in the event of a potential or actual safety hazard is identified including weather events. If any member is observed preforming un-safe acts, the safety officer has the right and authority to counsel and or dismiss the offender from the club event or other official session.

ROLES OF THE SECRETARY: The secretary takes notes at every meeting for archival. The secretary is responsible for digitizing all records, and is also responsible for their storage. The secretary manages and maintains the member roster. The secretary records all official votes for approval of new members and club expenditures and rules. Will maintain social media accounts in conjunction will PIO.

ROLE OF STATION TRUSTEE: The role of the station trustee is to maintain good club standing with the FCC, and to renew the FCC license grant every ten years. *STATION TRUSTEE (LIFE OFFICER): MATTHEW FROSINA K1FRO*

ROLES OF THE PUBLIC INFORMATION OFFICER: Role of public information officer is writing and editing press releases, club brochures, public service announcements, speeches, articles, and social media posts. The PIO is also in charge of maintaining the club website.

ROLES OF THE SERGEANT OF ARMS: The Segeant of Arms is responsible for calling monthly meetings to order, and maintain order of said meeting. The sergeant of arms also assists the safety officer in maintaining safety oversight. In the event that the secretary is unavailable to attend an event or meeting it is the duty of the Sergeant of Arms to assume that role and carry out those duties in addition to their own.

Article IV

Meetings

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of one-third of the membership shall constitute a quorum for the transaction of business. Robert's Rules of Order shall govern proceedings.

Article V

Dues

The club, by majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization. Non-payment of such dues or assessments shall be cause for expulsion from the club within the discretion of the membership.

Article VI

Membership Assistance

The club, through designated interference, Public Relations, and Operating Committees will provide technical advice to members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiations from club member-stations. The club shall also maintain a program to foster and guide public relations. The club will also provide training as it applies to club activities.

Article VII

Club Call sign

The club may elect to apply for a club call signs as provided by FCC rules Part 97. The President shall assign trusteeship of the club call sign. The trustee shall: Be a member of the club in good standing Meet FCC requirements. Not had his/her Radio Amateur licensed revoked or sanctioned at any time.

Article VIII

Dissolution of the Club

Section 1. Termination of Operations

In the event that the Board of Director votes that the Club should be dissolved the motion for dissolution must receive more than two thirds vote of the full membership to pass.

Section 2. Disposition of Assets

The Board of Directors shall handle the disbursement of all assets of the club. No member or group of members shall receive benefit from the assets. All equipment will be sold and net proceeds donated to a non-profit organization. All remaining cash will be donated to a non-profit organization.

Article IX

Amendments

This constitution or By-Laws may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided all members have been noticed by either email, mail, or other means of digital communication of the intent to amend the constitution and/or By-Laws at said meeting.

Article x

Non-profit

Section 1. Formation

CSRA ERG otherwise known as WA4MED is a not for profit organization. The nonprofit by law will be overseen by a board of directors that will consist of club members in good standing. All elections to the board of director are permanent. The board of directors will consist of the founding members Jeremiah Loghry, Matthew Frosina, Richard Roe, Matthew Lyon, and Matthew D. Lyon. For every 20 members one board position will be created and then opened to election. No member convicted of felony theft or other monetary related crime will be eligible. Prior to election any member pursuing a board position must submit a criminal background report to both the board and club leadership for approval.

Section 2. Board member removal and vacancies

Board members may be removed from office for cause, upon written petition of 51% or more of board members presented to the board and President or Vice President. After investigation the petition will be presented to the Board membership at the next regular meeting of the club and voted on by the Board membership supervised by club leadership. Removal of an officer requires a three-fourths vote of the full membership.